

## **Biscayne Bay Regional Restoration Team (BBRRCT)**

- **Update on Team activities and progress**
- **Presentation of issues and recommendations from the Team**
- **Request WG ratification of “work rules” and organizational structure in order to move forward in the development and implementation of an ACTION PLAN.**
  
- **Past:**
  - **Focused on project funding process.**
    - **Time limited in order to accomplish other aspects of the Team’s Charter (As provided by the WG).**
- **Present:**
  - **Working to refine the Teams organizational structure and refocus the Team in order to address ALL aspects of the Team’s Charter.**
- **Future:**
  - **Provide the WG with the entire range of issue specific advise and support, as set forth in the Team’s Charter.**
- **District funded and contracted the services of a Professional Facilitator to support the Team.**
- **Over the past three months the Team has worked with the professional facilitator to:**
  - **Formally adopt a COLLABORATIVE PROCESS to conduct the Team’s business.**
  - **Define recommended “work rules” and organizational structure:**
    - **Membership (general), Attendance, Quorum, Consensus and Voting, Guidelines for Discussion, Representation and Deliberation, etc.**
- **The Team has also developed a set of Core Values:**
  - **Collaboration**
  - **Knowledge**
  - **Effective**
  - **Viable**
  - **Balanced**
- **....and adopted a Vision Statement:**
  - **The Bay is ecologically restored. It is readily accessible to all members of our diverse community. It supports a variety of uses and economic activities that are environmentally sustainable. The Bay is managed to promote coordination and to resolve conflicts among competing objectives in order to achieve this vision.**
- **The Team is requesting ratification of recommended “work rules” and a revised Organizational Structure.**
  - **Why?**
    - **It is vitally important that the WG understand the manner and process by which the Team is conducting business so that it will have the highest level of confidence in the recommendations and advise**

provided by the Team.

- **The Team has reached consensus on the following “work rules” and requests the WG’s ratification:**
  - **Guidelines for Discussion**
  - **Consensus Rules**
- **Guidelines for Discussion**
  - **These address issues such as:**
    - **Number of representatives at the table.**
    - **Speaking to the issue being discussed.**
    - **Switching representation between Designee and Alternate during meetings.**
    - **Speaking from a personal (as opposed to Agency/Org.) point of view.**
    - **Public comment.**
    - **Use of Cell phones and pagers.**
    - **Listening.**
    - **Agreeing and Disagreeing.**
    - **Side conversations (not allowed)**
- **Consensus Rules**
  - **Every attempt will be made to make decisions by consensus**
  - **Voting will only be used if consensus cannot be reached in a reasonable amount of time.**
  - **75% of Quorum (Super Majority) will be required to pass an item if a vote becomes necessary.**
  - **Consensus shown as follows:**
    - **5 fingers = wholehearted support**
    - **4 fingers = support**
    - **3 fingers = neutral but will support outside the Team**
    - **2 fingers = still have questions that need to be asked/answered**
    - **1 finger = block any decision**
  - **All Team members, voting and non-voting take part in consensus ranking.**
- **The Team has reached consensus on the following Organizational Structure and requests the WG’s ratification:**
  - **The Team will consist of both voting and non-voting (ex-officio) members.**
  - **Each Team Member will have one DESIGNEE and one ALTERNATE**
  - **Attendance: If a member stakeholder group does not have a representative (designee or alternate) present for two (2) consecutive meetings, the Chair will send a letter to the Designee putting him/her on notice that if a third meeting is missed a replacement will be sought. Upon three (3) consecutive absences, the Chair will send a letter directly to the stakeholder group asking that they appoint someone to the Team who is able to have consistent attendance.**
- **Quorum: To have a meeting requires 50% plus one of the membership to be**

present.

- **Deliberations:** Deliberations will be by collaborative process. Consensus will be used for all decision making; if consensus cannot be reached within a reasonable period of time a super majority vote of 75% of those present at the meeting will be required.
- **Participation and Voting:**
  - Each stakeholder group shall have only one member (either the Designee or Alternate) at the table.
  - Each member stakeholder group shall have one vote .
- **Public comment shall be taken after each substantive agenda item and before final decision making.**
- **Membership Balance:** Citizen representation on the Team shall be made up of three (3) categories and each category should have the following number of representatives:
  - **Environmental – Six(6) representatives**
  - **User – Six (6) representatives**
  - **At-Large – Four (4) representatives**
- **Citizen At-Large Members:** At-Large members are individual appointments by person; At-Large members may appoint an Alternate; if an At-Large member resigns and that person has named an alternate, the Alternate is no longer a member of the Team.
- **The Team requests ratification by the WG of the aforementioned “work rules” and Organizational Structure.**
- **Issues that need clarification:**
  - **Membership:**
    - **In the Charter the WG made Team membership appointments by individual names more than by stakeholder group.**
    - **Request: Have WG review the membership roster and formally update AGENCY appointments of Designee and Alternate to the Team.**
    - **Citizen representatives to the Team were appointed by name and/or by organization without identification of category (Environmental, User, At-Large).**
    - **Request: Authorize the Team to review the roster of Citizen representatives and develop a list of potential Team members, by category, for review/appointment by the WG.**
    - **The Team has had a number of changes to the Agency portion of the Team roster since the Team’s inception. These changes have affected the BALANCE of the Team.**
    - **Request: Revise the WG’s process for appointment of Team members to allow for Team feedback and ensure maintenance of a balanced Team roster.**
  - **The WG stated in the Team’s Charter document: “Using the final report of the BBPI as a guide...”**
  - **Request: Clarify the WG intent for the Team: to follow all of the**

**recommendations of the BBPI's Management Team ; or use only portions of the BBPI to develop the Team's Charter and for the Team to follow the WG Charter as its guidance.**

- **The Team's Charter states "the Team will serve as the principal advisory body to the WG in the region."**
- **Request: The Team would like the WG to clarify what it meant when it included this statement in the Charter.**
- **The Team respectfully submits these request. We welcome the opportunity to discuss these issues further in order to reach consensus, secure the WG's concurrence and move ahead to develop and implement an Action Plan.**