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**MEMORANDUM**

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**TO:** AUDREY ORDENES, CHAIR, BISCAYNE BAY REGIONAL RESTORATION COORDINATION TEAM

**FROM:** EVAN SKORNICK, CHAIR, BISCAYNE BAY REGIONAL RESTORATION COORDINATION TEAM MEMBERSHIP SUBCOMMITTEE

**SUBJECT:** SUBCOMMITTEE RECOMMENDATIONS ON MEMBERSHIP REVISIONS IN TEAM CHARTER

**DATE:** 7/10/2007

**CC:**

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As per your instruction, the Membership Subcommittee has developed a slate of recommendations intended to revise the Team charter to reflect current team needs and conditions relating to membership. The objectives we used in considering the changes include:

- Provide Team balance between Governmental and Non-governmental stakeholders,
- Provide flexibility in the makeup of the Team,
- Provide manageability in the makeup of the Team, and
- Increase the effectiveness and efficiency of the Team

The Subcommittee, made up of myself, Susan Markley, Phillip Everingham, Amy Condon and Cynthia Guerra, met three times between October 2006 and February 2007. Our recommendations were presented to the BBRCT at three separate meetings between November 2006 and May 2007 to receive and incorporate team input. Based upon Subcommittee discussions and Team review and input, our final recommendations are as follows:

- 1) Team membership should be revised to 23 voting members, 12 governmental entities and 11 non-governmental entities, and an undetermined number of ex officio, non-voting members.
- 2) Voting membership should be made up of the following entities:
  - United States Fish and Wildlife Service
  - Atlantic Oceanographic and Meteorological Laboratory/National Marine Fisheries Service
  - Florida Keys National Marine Sanctuary
  - Florida Department of Environmental Protection
  - Biscayne Bay Aquatic Preserve
  - Florida Fish and Wildlife Conservation Commission
  - South Florida Water Management District
  - South Florida Regional Planning Council
  - Miami-Dade County Planning and Zoning Department
  - University of Florida Institute of Food and Agricultural Sciences Miami-Dade County Extension
  - Miami-Dade County Department of Environmental Resources Management
  - National Park Service – Biscayne National Park
  - 4 Conservation Based Entities\*

- 5 Business/User Groups\*
  - 1 Environmental Education Provider\*
  - 1 At-Large\*
- \* These Team members are to be appointed by the Chair, and chosen from a slate recommended by the Membership Subcommittee with input from the rest of the Team.
- 3) Each Team membership slot shall be filled by one designated individual, with the option of 1 designated alternate.
  - 4) The Team shall have a Chair and a Co-Chair, each selected by the Team.
  - 5) Chair and Co-Chair shall be designees and not alternates, and shall each serve a term of two years, without term limits.
  - 6) Chair shall have the power to create and charge standing and/or single purpose subcommittees. Subcommittee chairs shall be Designees or Alternates. Subcommittee members can include non-Team members.
  - 7) If a voting member (either the designee or alternate) misses three consecutive meetings, their status moves from voting member to non-voting member until such time that the organization they represent names another designee and/or alternate, or the voting member attends three consecutive meetings to reinstate voting privileges.